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**CHILDREN’S MINISTER | CITYVIEW CAMPUS**  
Job Description

**CITYVIEW CAMPUS CHILDREN’S MINISTRY SUMMARY**

The Cityview Campus provides a hospitable context for meeting and engaging God in worship as a part of the Grandview family. Our ministry to children and their families is an integral part of how we intend to demonstrate the trustworthiness, helpfulness, and importance of the family of God for all people. Children are precious to God and so, too, to us. As a ministry to children, we appropriately support their growth in meeting and following Jesus.

**ROLE SUMMARY**

The Cityview Campus Children’s Minister leads the Cityview Campus congregation’s efforts to provide a welcoming and learning environment for children and their families. Because of this person’s leadership, administration, planning, presence, and relationships, our kids are able to learn and grow as a part of the Grandview family at the Cityview Campus.

**QUALIFICATIONS**  
All Grandview Staff

* Be a growing and committed disciple of Jesus
* Be willing to join Grandview as a member, if hired
* Possess strong leadership, organizational, and communication skills
* Be caring, approachable, and passionate about church ministry
* Be evangelistic in ministry approach
* Be relationship and team oriented, with experience in building effective teams and identifying competent leaders
* Demonstrate a willing submission to executive ministry leadership and a commitment to excellence
* Live a life of integrity, which flows from Gospel transformation

Cityview Campus Children’s Minister Specific

* Love and care for children as a part of the church family
* Administrative capacity to organize and communicate information and plans
* Experience with kids in an organized setting (school, church, daycare, others)
* Commitment to regular and creative problem solving required by a set-up and tear-down church campus

**RESPONSIBILITIES**  
Individual Responsibilities

* Recruit, train, and schedule responsible adult volunteers to minister and care for Kids’ Camp and Nursery during Sunday gatherings
* Recruit, train, and schedule set-up and teardown for Kids’ Camp
* Organize resources and curriculum for kids’ gatherings
* Collaborate with the Buffalo Children’s Minister to plan and coordinate events that involve both campuses (ie- Wednesday night gatherings)
* Provide information as needed for website, newsletter, and bulletin
* Participate in professional growth each year through coursework or conference attendance
* Other duties as assigned

Cityview Team Responsibilities

* Work together with the campus minister and other campus staff to set goals and vision for the campus
* Support the campus minister to develop a sense of identity and purpose for the congregation as a part of Grandview and of Johnson City
* Share responsibility for pastoral attention given to Cityview attendees and members
* Participate in a weekly Cityview staff meeting to evaluate past events and coordinate future plans

**RELATIONSHIPS**

* Leads children’s ministry volunteers
* Collaborates with Cityview Campus Minister, Buffalo Children’s Minister
* Reports to Cityview Campus Minister

**ADDITIONAL INFORMATION**

* Position type: Part- time 15 hours
* Compensation: $15/ hour
* PTO: Paid major holidays